HERITAGE ISLES

Community Development District

Annual Operating and Debt Service Budget

Fiscal Year Budget 2023

Version 1 - Approved Tentative Budget
(Printed on 4/13/2022)

Prepared by:



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HERITAGE ISLES

Community Development District

Operating Budget Fiscal Year Budget 2023

Summary of Revenues, Expenditures and Changes in Fund Balances

		ADOPTED	ACTUAL	PROJECTED	TOTAL	ANNUAL
	ACTUAL	BUDGET	THRU	MAR -	PROJECTED	BUDGET
ACCOUNT DESCRIPTION	FY 2021	FY 2022	FEB 2022	SEP 2022	FY 2022	FY 2023
REVENUES						
Interest - Investments	\$ 2,207	\$ 1,246	\$ 885	\$ 1,239	\$ 2,124	\$ 2,000
Special Assmnts- Tax Collector	1,139,560	1,139,559	1,078,724	60,835	1,139,559	1,139,559
Special Assmnts- Discounts	(42,035)	(45,583)	(42,607)	(2,433)	(45,040)	(45,583)
TOTAL REVENUES	1,100,058	1,095,222	1,037,016	59,641	1,096,657	1,095,976
EXPENDITURES						
Administrative						
	17 600	24.000	10.000	14.000	24.000	24.000
P/R-Board of Supervisors	17,600	24,000	10,000	14,000	24,000	24,000
Payroll-Processing Fee	509	764 720	191	446	637	764
Workers' Compensation	1,033		675	420	1,095	1,100
ProfServ-Engineering	7,158	10,000	238	9,762	10,000	10,000
ProfServ-Legal Services	48,073	70,000	4,439	40,833	45,272	75,826
ProfServ-Mgmt Consulting	57,777	59,510	24,796	34,714	59,510	61,295
ProfServ-Recording Secretary	-	1,125	-	1,125	1,125	1,125
ProfServ-Special Assessment	10,291	10,291	10,291	-	10,291	10,600
ProfServ-Web Site Maintenance	1,553	2,000	1,553	447	2,000	2,000
Auditing Services	14,000	14,000	-	8,500	8,500	8,500
Postage and Freight	1,062	1,500	319	447	766	1,500
Insurance - General Liability	11,369	12,996	4,883	7,581	12,464	11,171
Printing and Binding	28	1,200	-	1,200	1,200	1,200
Legal Advertising	2,130	3,000	1,035	1,965	3,000	3,000
Miscellaneous Services	841	1,060	254	455	709	1,060
Misc-Assessment Collection Cost	12,982	22,791	20,722	608	21,330	11,396
Annual District Filing Fee	175	175	175		175	175
Total Administrative	186,581	235,132	79,571	122,503	202,074	224,711
Field						
Contracts-Landscape	166,550	166,550	69,396	97,154	166,550	171,547
Contracts-Landscape Consultant	12,960	12,960	5,400	7,560	12,960	12,960
Contracts-Aquatic Control	10,471	10,471	4,363	6,108	10,471	10,471
Communication - Telephone	974	960	471	489	960	960
Utility - General	163,803	165,000	73,515	102,921	176,436	167,000
Lease - Carts	3,859	2,475	1,484	2,078	3,562	3,200
R&M-General	2,785	15,000	40	8,750	8,790	15,000
R&M-Irrigation	18,050	11,000	3,326	7,674	11,000	11,000
R&M-Landscape Renovations	46,532	50,000	27,354	22,646	50,000	50,000
R&M-Mulch	13,500	11,700	-	11,700	11,700	11,700
R&M-Ponds	31,348	28,000	-	28,000	28,000	28,000
R&M-Sod	6,549	5,000	-	5,000	5,000	5,000
Holiday Decoration	13,600	15,000	13,600	1,400	15,000	15,000
Misc-Contingency	2,300	10,000	-	10,000	10,000	10,340
Reserve - Other	-	200,000	5,811	-	5,811	200,000
Total Field	493,281	704,116	204,760	311,480	516,240	712,177

Summary of Revenues, Expenditures and Changes in Fund Balances

ACCOUNT DESCRIPTION	ACTUAL FY 2021	ADOPTED BUDGET FY 2022	ACTUAL THRU FEB 2022	PROJECTED MAR - SEP 2022	TOTAL PROJECTED FY 2022	ANNUAL BUDGET FY 2023
ACCOUNT DESCRIPTION	F1 2021	F 1 2022	FEB 2022		F1 2022	F1 2023
Gatehouse						
Contracts-Guard Services	131,273	133,910	63,585	70,325	133,910	136,587
R&M-Gatehouse	_	20,000	-	-	-	20,000
Internet Services	2,064	2,064	860	1,204	2,064	2,500
Total Gatehouse	133,337	155,974	64,445	71,529	135,974	159,087
TOTAL EXPENDITURES	813,199	1,095,222	348,776	505,511	854,287	1,095,976
Excess (deficiency) of revenues						
Over (under) expenditures	286,859		688,240	(445,871)	242,369	<u> </u>
OTHER FINANCING SOURCES (USES)						
Contribution to (Use of) Fund Balance	-	-	-	-	-	-
TOTAL OTHER SOURCES (USES)	-	-	-	-	-	-
Net change in fund balance	286,859		688,240	(445,871)	242,369	
FUND BALANCE, BEGINNING	1,978,191	2,276,253	2,276,253	-	2,276,253	2,518,622
FUND BALANCE, ENDING	\$ 2,276,253	\$ 2,276,253	\$ 2,964,493	\$ (445,871)	\$ 2,518,622	\$ 2,518,622

Exhibit "A"

Allocation of Fund Balances

AVAILABLE FUNDS

		<u>A</u>	<u>mount</u>	
Beginning Fund Balance - Fiscal Year 2023		\$	2,518,622	
Net Change in Fund Balance - Fiscal Year 2023			-	
Reserves - Fiscal Year 2023 Additions			200,000	
Total Funds Available (Estimated) - 9/30/2023			2,718,622	
ALLOCATION OF AVAILABLE FUNDS				
Nonspendable Fund Balance				
Deposits			18,925	
	Subtotal		18,925	
Assigned Fund Balance				
Operating Reserve - First Quarter Operating Capital			223,994	(1)
Reserves - Other (Prior Year)	200,000 ⁽²⁾			
Reserves - Other (FY 2022)	200,000 ⁽³⁾			
Reserves - Other (FY 2023)	200,000 (4)		600,000	
	Subtotal		823,994	-

Total Unassigned (undesignated) Cash

Total Allocation of Available Funds

Notes

- (1) Represents approximately 3 months of operating expenditures
- (2) Board assigned prior year fund balance (as of 9/30/21) by motion
- (3) Budgeted reserves in FY 2022
- (4) Proposed budgeted reserves in FY 2023

842,919

1,875,703

\$

Fiscal Year 2023

REVENUES

Interest-Investments

The District earns interest on the monthly average collected balance for their operating accounts.

Special Assessments-Tax Collector

The District will levy a Non-Ad Valorem assessment on all the assessable property within the District to pay for the operating expenditures during the Fiscal Year.

Special Assessments-Discounts

Per Section 197.162, Florida Statutes, discounts are allowed for early payment of assessments. The budgeted amount for the fiscal year is calculated at 4% of the anticipated Non-Ad Valorem assessments.

EXPENDITURES

Administrative

P/R Board of Supervisor Salaries

Chapter 190 of the Florida Statutes allows for a member of the Board of Supervisors to be compensated for a meeting attendance and to receive \$200 per meeting. The amount for the Fiscal Year is based on 5 Board members paid for attending 24 meetings.

Payroll-Processing Fee

ADP provides payroll processing services.

Workers' Compensation

Workers compensation premium for the district's board is paid through ADP.

Professional Services-Engineering

The District's engineer provides general engineering services to the District, i.e. attendance and preparation for monthly board meetings when requested, review of invoices, and other specifically requested assignments.

Professional Services-Legal Services

The District's attorney provides general legal services to the District, i.e., attendance and preparation for monthly Board meetings, review of contracts, review of agreements and other research assigned as directed by the Board of Supervisors and the District Manager.

Professional Services-Management Consulting Services

The District receives management, accounting and administrative services as part of a Management Agreement with Inframark.

Professional Services-Recording Services

The District may incur additional costs for recording services if additional services are requested by the board. The cost for additional minute transcriptions is \$150 per service as per the supplemental agreement with Inframark.

Fiscal Year 2023

EXPENDITURES

Administrative (continued)

Professional Services-Special Assessment

Inframark provides Assessment Services for all the properties within the CDD for the General Fund and Special Revenue Fund. These services include, but are not limited to:

- Working with the Hillsborough County Property Appraiser to insure the accuracy of the data they
 provide each year for levying purposes.
- Preparation, maintenance and certification of the District's annual assessment roll to the Hillsborough County Tax Collector.
- Customer service which includes answering questions regarding annual assessments, what a CDD is, length and terms of the bonds, etc.
- Preparation of estoppels for refinancing and property transfers.
- Processing and transmission of pay downs to the Trustee for those property owners wishing to prepay their CDD debt.
- Analysis and supplemental schedules requested throughout the fiscal year as well assessment schedules included in the annual budget preparation.

ProfServ-Web Site Maintenance

This line item is for costs associated with the District's website, including annual domain name renewal and hosting and ADA compliance.

Auditing Services

The District is required to conduct an annual audit of its financial records by an Independent Certified Public Accounting Firm. The budgeted amount for the fiscal year is based on the prior year engagement.

Postage and Freight

Actual postage and/or freight used for District mailings including agenda packages, vendor checks and other correspondence. The budgeted amount for the fiscal year is based on prior years spending.

Insurance-General Liability

The District has a general liability, public officials and employment liability and property insurance policy with Public Risk Insurance. The utility bond was purchased thru Florida Municipal Insurance Trust. The budget includes an estimated 10% increase of projected prior year costs.

Printing and Binding

Copies used in the preparation of agenda packages, required mailings, and other special projects.

Legal Advertising

The District is required to advertise various notices for monthly Board meetings and other public hearings in a newspaper of general circulation. Meetings are advertised annually. The budgeted amount for the fiscal year is based on anticipated spending.

Miscellaneous Services

This includes monthly bank charges and any other miscellaneous expenses that may be incurred during the year.

Fiscal Year 2023

EXPENDITURES

Administrative (continued)

Miscellaneous-Assessment Collection Fee

The District reimburses the Tax Collector for her or his necessary administrative costs. Per the Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The District also compensates the Tax Collector for the actual cost of collection or 2% on the amount of special assessments collected and remitted, whichever is greater. The budget for collection costs is based on a maximum of 2% of the anticipated assessment collections.

Annual District Filing Fee

The District is required to pay an annual fee of \$175 to the Department of Economic Opportunity Division of Community Development.

Field

Contracts-Landscape

Landscape Maintenance currently provides landscape services for the District. These services include monthly grounds maintenance throughout the district.

Contracts-Landscape Consultant

OLM provides landscape consulting services for the District.

Contracts-Aquatic Control

Solitude provides aquatic maintenance services throughout the District.

Communication-Telephone

Telephone services provided by T-Mobile (rover's and maintenance cell).

Utility-General

The District uses both TECO and City of Tampa as utility service providers.

Lease-Carts

The District leases a utility vehicle.

R&M-General

Routine expenditures to maintain the District's grounds.

R&M-Irrigation

Expenditures incurred to maintain the irrigation system throughout the District.

R&M-Landscape Renovations

This line item includes all other landscaping costs not budgeted for within another line item.

R&M-Mulch

The District may incur costs associated with the purchase and installation of mulch.

Fiscal Year 2023

EXPENDITURES

Field (continued)

R&M-Ponds

This includes repair and maintenance of the ponds as needed throughout the District.

R&M-Sod

Expenditures incurred to maintain the sod within the common area.

Miscellaneous-Holiday Decoration

Miscellaneous-Holiday Décor Costs associated with seasonal décor provided by Illuminations Holiday Lighting.

Miscellaneous-Contingency

Any expenditure not budgeted within another category.

Reserve-Other

The District expects to set aside funds for future large-scale projects.

Gatehouse

Contracts-Guard Services

Security monitoring services are provided by City of Tampa, Complete IT Eagle Eye recording and Flock Group gate camera recording.

R&M-Gatehouse

Costs to repair and maintain the District's gatehouse.

Miscellaneous-Internet Services

Frontier provides internet services for the main and 2nd gates.

Summary of Revenues, Expenditures and Changes in Fund Balances

	ACTUAL	ADOPTED BUDGET	ACTUAL THRU	PROJECTED MAR -	TOTAL PROJECTED	ANNUAL BUDGET
ACCOUNT DESCRIPTION	FY 2021	FY 2022	FEB 2022	SEP 2022	FY 2022	FY 2023
REVENUES						
Special Assmnts- Tax Collector	\$ 974,101	\$ 974,100	\$ 922,098	\$ 52,002	\$ 974,100	\$ 974,100
Special Assmits- Discounts	(36,002)	(38,964)	(36,421)	(2,543)	(38,964)	(38,964)
Gate Bar Code/Remotes	2,400	2,000	425	1,575	2,000	2,000
Pavilion Rental	5,770	5,000	1,975	3,025	5,000	5,000
Amenities Revenue	23,874	15,000	6,203	8,797	15,000	15,000
TOTAL REVENUES	993,878	957,136	894,298	62,856	957,154	957,136
EXPENDITURES						
Administrative						
ProfServ-Legal Services	-	4,000	-	4,000	4,000	4,000
Accounting Services	19,096	19,096	7,957	11,139	19,096	19,669
Communication - Telephone	16,170	15,886	6,292	9,594	15,886	15,886
Lease - Copier	2,361	2,250	773	1,477	2,250	2,250
Insurance - General Liability	23,462	25,809	10,308	15,055	25,363	28,495
Misc-Assessment Collection Cost	11,053	19,482	17,714	1,768	19,482	19,482
Office Supplies	1,085	1,000	671	329	1,000	1,000
Computer Expense	25,956	15,788	4,974	10,814	15,788	15,788
Total Administrative	99,183	103,311	48,689	54,176	102,865	106,570
Operation & Maintenance						
Payroll-Maintenance	39,504	45,000	15,057	29,943	45,000	45,000
Payroll-Office	40,963	45,000	17,123	27,877	45,000	45,000
Payroll-Benefits	5,625	5,000	5,658	(658)	5,000	5,000
Payroll-Pool Monitors	194,449	185,000	71,927	113,073	185,000	185,000
Payroll-Processing Fee	12,002	11,580	5,084	6,496	11,580	11,580
Workers' Compensation	7,145	9,990	2,825	7,165	9,990	9,990
ProfServ-Field Management	61,958	58,000	36,581	21,419	58,000	58,000
Contracts-Pools	37,800	37,800	16,150	21,419	37,800	37,800
			10,150	5,000	5,000	
Contracts-Air Conditioning	1,800 940	5,000 940	825	5,000	940	5,000
Contracts-Security Alarms						940
Utility - General	69,746	65,000	36,032	28,968	65,000	65,000
Utility - Refuse Removal	4,515	4,297	2,596	1,701	4,297	4,297
R&M-General	43,180	65,000	16,099	48,901	65,000	65,000
R&M-Court Maintenance	4,257	27,000	-	27,000	27,000	27,000
R&M-Pest Control	2,536	2,055	863	1,192	2,055	2,055
R&M-Pools	22,134	25,000	5,716	19,284	25,000	25,000
R&M-Fitness Equipment	3,933	3,000	-	3,000	3,000	3,000
R&M-Lights	1,297	8,700	700	8,000	8,700	8,700
Advertising	400	5,000	1,200	3,800	5,000	5,000
Miscellaneous Services	-	2,200	67	2,133	2,200	2,200
Misc-Access Cards	1,809	2,000	600	1,400	2,000	2,000
Holiday Decoration	895	900	697	203	900	900
Misc-Rec Center Equipment	1,200	4,000	1,329	2,671	4,000	4,000

Summary of Revenues, Expenditures and Changes in Fund Balances

	ACTUAL	ADOPTED BUDGET	ACTUAL THRU	PROJECTED MAR -	TOTAL PROJECTED	ANNUAL BUDGET
ACCOUNT DESCRIPTION	FY 2021	FY 2022	FEB 2022	SEP 2022	FY 2022	FY 2023
Special Events	10,716	600	996	-	996	1,200
Misc-Licenses & Permits	2,042	1,863	599	1,264	1,863	1,863
Safety Equipment	-	1,000	-	1,000	1,000	1,000
Cleaning Supplies	22,067	17,000	8,286	8,714	17,000	17,000
Op Supplies - Uniforms	1,089	1,000	-	1,000	1,000	1,000
Capital Outlay	34,763	-	-	-	-	-
Operating Loan Repayment	124,165					
Total Operation & Maintenance	752,930	638,925	247,010	392,311	639,321	639,525
TOTAL EXPENDITURES	852,113	742,236	295,699	446,487	742,186	746,095
Excess (deficiency) of revenues						
Over (under) expenditures	141,765	214,900	598,599	(383,631)	214,968	211,041
OTHER FINANCING SOURCES (USES)						
Capt'l Contributions-Other	26,500	-	9,430	-	9,430	-
Operating Transfers-Out	-	(130,179)	_	-	-	(122,212)
Contribution to (Use of) Fund Balance	-	84,721	-	-	-	88,830
TOTAL OTHER SOURCES (USES)	26,500	(45,458)	9,430	-	9,430	(33,382)
Net change in fund balance	168,265	84,721	608,029	(383,631)	224,398	88,830
FUND BALANCE, BEGINNING	1,159,881	1,328,146	1,328,146	-	1,328,146	1,552,544
FUND BALANCE, ENDING	\$ 1,328,146	\$ 1,412,867	\$ 1,936,175	\$ (383,631)	\$ 1,552,544	\$ 1,641,373

Exhibit "B"

Allocation of Fund Balances

AVAILABLE FUNDS

	<u>Amount</u>
Beginning Fund Balance - Fiscal Year 2023	\$ 1,552,544
Net Change in Fund Balance - Fiscal Year 2023	81,839
Reserves - Fiscal Year 2023 Additions	-
Total Fund Balance (Estimated) - 9/30/2022	1,634,383

ALLOCATION OF AVAILABLE FUNDS

Assigned Fund Balance

Operating Reserve - First Quarter Operating Capital 186,524 (1)

I otal Allocation of Available Funds 186,52	Total Allocation of Available Funds	186,524
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Total Unassigned (undesignated) Fund Balance \$ 1,447,859 (2)

Notes

- (1) Represents approximately 3 months of operating expenditures.
- (2) Fund balance is not representative of cash or liquid investments available for immediate use.

Fiscal Year 2023

REVENUES

Special Assessments-Tax Collector

The District will levy a Non-Ad Valorem assessment—for the recreational facilities and the virtual gate system—on all the assessable property within the District to pay for the operating expenditures during the Fiscal Year.

Special Assessments-Discounts

Per Section 197.162, Florida Statutes, discounts are allowed for early payment of assessments. The budgeted amount for the fiscal year is calculated at 4% of the anticipated Non-Ad Valorem assessments.

Gate Bar Code/Remotes

The District charges a fee for each gate remote issued.

Pavilion Rental

The District charges a fee for the rental of the pavilion for various events.

Amenities Revenue

Revenue for yoga, tennis, swim or other reoccurring facility use.

EXPENDITURES

Administrative

Professional Services-Legal Services

The District's attorney provides general legal services to the District. The cost associated with legal services for matters pertaining to the special revenue fund may be recorded here. Legal expenditures have been allocated across all funds (excluding Debt Service).

Accounting Services

The District receives accounting services provided by Inframark, including but not limited to accounts payable, bank reconciliations, account analysis, financial statement preparation, annual budget preparation, and audit assistance.

Communication-Telephone

The district has multiple phone lines with services including nationwide long distance, IP addresses and modems and receives services at the clubhouse and fitness center buildings.

Lease-Copier

This line item includes the copier lease payments made to Great America Financial Services Corp. Maintenance and additional copy costs are also recorded here. Occasional use of the copier by the golf and restaurant are reimbursed on a per use basis.

Insurance-General Liability

The District has general liability, professional officer liability, property, crime and flood insurance. The portion allocated to this line item is for the clubhouse and fitness center facility's portion only.

Miscellaneous-Assessment Collection Fee

The District reimburses the Tax Collector for her or his necessary administrative costs. Per the Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The District also compensates the Tax Collector for the actual cost of collection or 2% on the amount of special assessments collected and remitted, whichever is greater. The budget for collection costs is based on a maximum of 2% of the anticipated assessment collections.

Fiscal Year 2023

EXPENDITURES

Administrative (continued)

Office Supplies

The cost associated with purchasing various office supplies necessary for fitness facility operations.

Computer Expenses

The District expects to incur costs to repair and maintain their computer equipment and update software.

Operating and Maintenance

Payroll-Maintenance

Payroll for district maintenance personnel services is processed by ADP.

Payroll-Office

Payroll-Office Administrative personnel services processed by ADP.

Pavroll-Benefits

Benefits for recreational staff.

Payroll-Pool Monitors

Payroll for district pool monitor personnel services is processed by ADP.

Payroll-Processing Fee

ADP provides payroll processing for the District's maintenance and pool monitor personnel.

Workers Compensation

Workers compensation premium for district employees is paid through ADP.

Professional Services-Field Management

Mr. Unger's field operations management salary is split equally between the special revenue fund and golf fund.

Contracts-Pools

The district contracts services for reoccurring maintenance of the pool and is billed monthly.

Contracts-Air Conditioning

Hendrick Air to provide bi-annual preventative maintenance for air conditioning systems and walk-in cooler/freezer. Quarterly inspections with filter changes and one coil cleaning per year.

Contracts-Security Alarms

BCI provides clubhouse and fitness center monitoring and Piper provides fire alarm services.

Utility-General

Services provided by City of Tampa and TECO.

Utility-Refuse Removal

Waste Management provides refuse removal services.

R&M-General

Various costs, to operate the district's facilities within the special revenue fund, not specific to another budgeted line item.

Fiscal Year 2023

EXPENDITURES

Operating and Maintenance (continued)

R&M-Court Maintenance

Estimated cost to repair and maintain the tennis and basketball courts within the District.

R&M-Pest Control

Ecolab is currently providing pest control services for the community and fitness center buildings.

R&M-Pool

Incidental pool maintenance and ADA required compliance.

R&M-Fitness Equipment

Fitrev provides repair and maintenance services for the District's fitness equipment as needed.

R&M-Lights

Costs to repair various lights within the clubhouse and recreational facilities.

Advertising

Realtor advertising for district functions incurred as determined by the board and designated management staff.

Miscellaneous Services

Miscellaneous costs not included within another budgeted line item.

Miscellaneous-Access Cards

The District purchases gate access cards for residents which are distributed for a small fee.

Miscellaneous-Holiday Decoration

Costs associated with Holiday decorations.

Miscellaneous-Rec Center Equipment

Costs to maintain the recreational center equipment (excluding fitness equipment).

Miscellaneous-Special Events

The District occasionally holds special events for the community.

Miscellaneous-License and Permits

The licenses and permits required for the District are expected to cost \$275 for the pool, \$150 for children's water activity and monthly fees for audio mood mix and TV signage subscriptions.

Safety Equipment

Safety equipment for clubhouse maintenance.

Cleaning Supplies

This line item captures costs associated with the purchase of cleaning supplies for the clubhouse, fitness center and recreational amenities.

Op Supplies-Uniforms

Uniform purchases for district staff.

Capital Outlay

Funds set aside for Capital Outlay projects to be determined by the district board.

Fiscal Year 2023

EXPENDITURES

Other Financing Uses

Operating Transfer Out

This amount represents a portion deemed reasonable to transfer to the enterprise fund as support for operations and maintenance of the enterprise fund. This portion is estimated as 10% of golf course operating expenses and is to be considered resident contributions.

Summary of Revenues, Expenses and Changes in Net Assets

ACCOUNT DESCRIPTION	ACTUAL FY 2021	ADOPTED BUDGET FY 2022	ACTUAL THRU FEB 2022	PROJECTED MAR - SEP 2022	TOTAL PROJECTED FY 2022	ANNUAL BUDGET FY 2023
OPERATING REVENUES						
Interest - Investments	\$ 28	\$ 100	\$ 15	\$ 21	\$ 36	\$ 36
Green Fees	502,969	300,000	336,426	163,574	500,000	500,000
Cart Fees	717,718	600,000	260,636	339,364	600,000	600,000
Club Rentals	12,530	6,000	4,650	6,510	11,160	12,000
Range Balls	138,752	110,000	50,616	70,862	121,478	120,000
Golf Merchandise	107,155	80,000	52,969	27,031	80,000	80,000
Food	16,128	10,000	8,503	11,904	20,407	16,000
Tobacco	2,430	1,500	1,199	1,679	2,878	2,000
Special Events	2,430	5,000	233	4,767	5,000	5,000
Other Miscellaneous Revenues	6 767				6,000	6,000
	6,767	6,000	4,647	1,353		
Recreation Membership	89,664	75,000	68,743	6,257	75,000	75,000
TOTAL OPERATING REVENUES	1,594,641	1,193,600	788,637	633,322	1,421,959	1,416,036
COST OF GOODS SOLD						
COS - Food Sales	10,640	8,500	6,697	3,943	10,640	10,000
COS - Merchandise	68,458	52,000	38,471	13,529	52,000	52,000
COS - Tobacco	1,225	1,400	891	509	1,400	1,400
Total Cost of Goods Sold	80,323	61,900	46,059	17,981	64,040	63,400
			40,039	17,301	04,040	63,400
GROSS PROFIT	1,514,318	1,131,700	742,578	615,341	1,357,919	1,352,636
OPERATING EXPENSES						
Financial and Administrative						
ProfServ-Dissemination Agent	-	500	-	500	500	500
ProfServ-Legal Services	-	2,000	-	2,000	2,000	2,000
ProfServ-Trustee Fees	-	2,600	-	2,600	2,600	2,600
Accounting Services	21,836	21,836	9,098	12,738	21,836	22,49
Insurance - General Liability	17,492	19,968	4,043	11,648	15,691	9,117
Misc-Bank Charges	1,397	1,500	634	888	1,522	1,200
Misc-Credit Card Fees	35,988	30,000	14,566	20,392	34,958	30,000
Computer Expense	-	2,000	-	2,000	2,000	2,000
Total Financial and Administrative	76,713	80,404	28,341	52,766	81,107	69,908
Operating Expenses						
Payroll-Benefits	1,355	9,000	269	8,731	9,000	9,000
•						190,000
Payroll Processing Foo	212,108	190,000	110,899	79,101	190,000	
Payroll-Processing Fee Payroll Taxes	11,096	11,676	5,084	6,592	11,676	11,676
•	23,660	20,235	18,770	1,465	20,235	20,235
Communication - Telephone	4,016	3,865	1,370	2,495	3,865	3,865
Electricity - General	17,372	16,800	8,241	11,537	19,778	16,800
Lease - Carts	93,141	104,590	33,443	71,147	104,590	104,590
	. =					
Lease - Ice Machines R&M-General	1,500 804	1,500 1,500	625 285	875 1,215	1,500 1,500	1,500 1,500

Community Development District

HERITAGE ISLES

Summary of Revenues, Expenses and Changes in Net Assets

	ACTUAL	ADOPTED BUDGET	ACTUAL THRU	PROJECTED MAR -	TOTAL PROJECTED	ANNUAL BUDGET
ACCOUNT DESCRIPTION	FY 2021	FY 2022	FEB 2022	SEP 2022	FY 2022	FY 2023
R&M-Golf Cart	4,590	1,000	-	1,000	1,000	1,000
Marketing	14,969	15,000	3,475	11,525	15,000	15,000
Office Supplies	3,173	2,000	330	1,670	2,000	2,000
Cleaning Supplies	935	1,250	330	920	1,250	1,250
Op Supplies - Uniforms	2,962	500	212	288	500	500
Supplies - Golf Operations	41,750	10,000	1,903	8,097	10,000	10,000
Supplies - Range	13,180	9,000	10,966	15,352	26,318	9,000
Subscriptions and Memberships	1,891	2,720	795	1,925	2,720	2,720
Total Operating Expenses	448,502	400,636	196,997	223,936	420,933	400,636
Maintanana						
Maintenance Payroll-Benefits	4,240	3,700	1,620	2,080	3,700	3,700
Payroll-General Staff	4,240 278,458	280,000	1,020	170,237	280,000	280,000
Payroll-Processing Fee	11,095	11,556	5,083	6,473	11,556	11,556
Payroll Taxes	26,788	29,820	18,072	11,748	29,820	29,820
Contracts-Aquatic Control	9,665	9,665	4,027	5,638	9,665	9,665
Contracts-Security Alarms	391	361	180	630	810	361
Fuel, Gasoline and Oil	30,224	27,000	15,009	21,013	36,022	25,000
Utility - General	1,745	2,640	218	2,422	2,640	2,640
Electricity - General	25,950	25,000	9,766	15,234	25,000	25,000
Utility - Refuse Removal	7,462	6,663	3,182	3,481	6,663	6,663
Lease - Golf Course Equipment	91,727	95,940	46,356	49,584	95,940	95,940
Lease - Ice Machines	3,264	3,264	1,360	1,904	3,264	3,264
R&M-General	2,875	4,000	1,301	2,699	4,000	4,000
R&M-Buildings	7,039	4,000	2,099	1,901	4,000	4,000
R&M-Equipment	21,250	20,000	4,045	15,955	20,000	20,000
R&M-Fertilizer	64,057	65,000	35,183	29,817	65,000	65,000
R&M-Irrigation	5,928	20,000	11,856	8,144	20,000	20,000
R&M-Signage	369	1,000	-	1,000	1,000	1,000
R&M-Trees and Trimming	15,400	1,500	_	1,500	1,500	1,500
R&M-Golf Course	4,788	6,500	2,532	3,968	6,500	6,500
R&M-Bunkers	-	1,500	-,	1,500	1,500	1,500
R&M - Bridges & Cart Paths	13,013	1,500	7,700	-	7,700	1,500
R&M-Sod	5,376	5,000	-	5,000	5,000	5,000
Misc-Licenses & Permits	1,089	2,500	978	1,522	2,500	2,500
Office Supplies	, -	500	225	275	500	500
Cleaning Supplies	1,009	700	1,866	2,612	4,478	1,000
Op Supplies - Chemicals	187,100	130,000	42,428	87,572	130,000	130,000
Op Supplies - Hand tools	308	3,000	=	3,000	3,000	3,000
Supplies - Misc.	10,046	4,999	2,225	2,774	4,999	4,999
Supplies - Sand	1,363	6,000	1,788	4,212	6,000	6,000
Supplies - Seeds	2,520	2,500	4,360	-	4,360	5,000
Supplies - Power Tools	5,766	3,200	-	3,200	3,200	3,200
Total Maintenance	905,767	779,008	333,222	467,095	800,317	779,808

Summary of Revenues, Expenses and Changes in Net Assets

ACCOUNT DESCRIPTION	ACTUAL FY 2021	ADOPTED BUDGET FY 2022	ACTUAL THRU FEB 2022	PROJECTED MAR - SEP 2022	TOTAL PROJECTED FY 2022	ANNUAL BUDGET FY 2023
Debt Service						
Principal Debt Retirement	-	35,000	-	35,000	35,000	37,500
Interest Expense	8,565	6,745	_	6,745	6,745	4,171
Total Debt Service	8,565	41,745	-	41,745	41,745	41,671
TOTAL OPERATING EXPENSES	1,439,547	1,301,793	558,560	785,542	1,344,102	1,292,023
Operating income (loss)	74,771	(170,093)	184,018	(170,201)	13,817	60,613
OTHER FINANCING SOURCES (USES)						
Interfund Transfer - In	-	130,179	_	-	-	129,202
Contribution to (Use of) Fund Balance	-	-	-	-	-	-
TOTAL OTHER SOURCES (USES)	-	130,179	-	-	-	129,202
Change in net assets	74,771	(39,914)	184,018	(170,201)	13,817	189,815
TOTAL NET ASSETS, BEGINNING	259,267	334,038	334,038	-	334,038	347,855
TOTAL NET ASSETS, ENDING	\$ 334,038	\$ 294,124	\$ 518,056	\$ (170,201)	\$ 347,855	\$ 537,670

1999 Recreational Revenue Bond Amortization Schedule

Year	*Principal	Interest	Balance	Annual Total
10/02/22	\$75,000	\$5,503	\$80,000	\$86,005
04/01/23		\$2,840	\$80,000	
10/02/23	\$80,000	\$2,840	\$0	\$85,680
Totals	\$155,000	\$11,183		\$171,685

^{* 7.1%} Coupon

Community Development District

Budget Narrative

Fiscal Year 2023

REVENUES

Interest-Investments

The District earns interest on available operating funds.

Green Fees

Revenue received for golf rounds played.

Cart Fees

Revenue received for golf cart rentals.

Club Rentals

Revenue received for the rental of golf clubs.

Range Balls

Revenue received for the rental of range balls for practice (sold per bucket).

Golf Merchandise

The District sells various golf merchandise in the pro shop.

Food

This represents food and non-alcoholic revenues from snacks sold at the pro shop.

Tobacco

The District sells tobacco in the pro shop.

Special Events

The District holds various golf tournaments and events. The revenue associated with these events is recorded here.

Other Miscellaneous Revenue

Other revenues not included within another budgeted revenue line item.

Recreation Membership

Revenue received for seasonal pass sales.

OPERATION & MAINTENANCE

COS-Food Sales

The cost to purchase food items and non-alcoholic beverages for resale at the pro shop.

COS-Merchandise

The cost to purchase merchandise for resale at the pro shop.

COS-Tobacco

The cost to purchase tobacco for resale at the pro shop.

Community Development District

Budget Narrative

Fiscal Year 2023

OPERATING EXPENSES

Personnel and Administration

Professional Services-Dissemination

Dissemination services for the series 1999 bond.

Professional Services-Legal Services

The District's attorney provides general legal services to the District. Costs for matter services pertaining to the golf course may be recorded here. Legal expenditures have been allocated across all funds (excluding Debt Service).

Professional Services-Trustee

Trustee services associated with the series 1999 bond. This cost is split with the restaurant.

Accounting Services

The District receives accounting services provided by Inframark, including but not limited to accounts payable, bank reconciliations, account analysis, financial statement preparation, annual budget preparation, and audit assistance.

Insurance-General Liability

The District has general liability, property, inland marine, flood, crime, employee dishonesty and public officials' liability. The portion allocated to this line item is for the golf.

Miscellaneous-Bank Charges

SunTrust charges the district monthly bank fees.

Miscellaneous-Credit Card Fees

The District allows customers to pay using credit cards to purchase services or products. The District incurs a fee from the credit card companies for this service.

Computer Expense

There is an occasional need to request computer related services. The cost for these services will be recorded here.

Operating Expenses

Pavroll-Benefits

United HealthCare dental and vision insurance.

Payroll-General Staff

Payroll for Director of Golf and hourly personnel.

Payroll-Processing Fee

ADP charges a fee for processing payroll. This fee is based in part on the number of active employees within the billing period. ADP also provides employee screening services.

Payroll-Taxes

These costs include FICA, Medicare and Workers Comp.

Communication-Telephone

Communication services are provided by Graybar and Frontier.

Electricity-General

Electricity services are provided by TECO.

Lease-Carts

The District leases golf carts, a beverage cart and a tractor.

Fiscal Year 2023

Operating Expenses (continued)

Lease-Ice Machines

S&W leases ice machines at the maintenance building.

R&M-General

This line item will capture general repair and maintenance costs throughout the golf course facility.

R&M-Golf Cart

Costs associated with the repair and maintenance of the golf carts.

Marketing

Costs associated with marketing of the golf course. In prior years, the district held ad campaigns with various firms including Promo Social, Tee Times USA and Golf Coast Magazine.

Office Supplies

This line item includes the cost of office supplies required to operate the golf course office.

Cleaning Supplies

This line item includes the cost of any supplies used to clean the golf course facilities.

Op Supplies-Uniforms

Uniform services.

Supplies-Golf Operations

All costs associated with the supplies needed for golf operations.

Supplies-Range

All costs associated with the supplies needed to operate the range including golf balls.

Subscription and Memberships

The District expects to obtain and/or maintain subscriptions and memberships. Vendors for these services have historically included FSGA, USGA and Sam's Club.

EXPENDITURES

Maintenance

Payroll-Benefits

United HealthCare dental and vision insurance.

Payroll-General Staff

Payroll for Director of Golf and hourly personnel.

Payroll-Processing Fee

ADP charges a fee for processing payroll. This fee is based in part on the number of active employees within the billing period. ADP also provides employee screening services.

Payroll-Taxes

These costs include FICA, Medicare and Workers Comp.

Contracts-Aquatic Control

Solitude currently provides aquatic services for the District's golf course.

Community Development District

Budget Narrative

Fiscal Year 2023

Maintenance (continued)

Contracts-Security Alarms

Alarm monitoring for the maintenance building.

Fuel, Gasoline and Oil

Fuel is purchased as needed for operations throughout the golf course.

Utility-General

Water and sewer services are provided by City of Tampa.

Electricity-General

Electricity services are provided by TECO.

Utility-Refuse Removal

Waste Management provides refuse removal services to the golf course.

Lease-Golf Course Equipment

The district anticipates leasing golf course maintenance equipment.

Lease-Ice Machines

The district leases an ice machine from S&W for the cart barn.

R&M-General

This line item will capture general repair and maintenance costs throughout the golf course facility.

R&M-Buildings

Repair and maintenance of the maintenance building.

R&M-Equipment

Repair and maintenance of golf equipment and related facilities within the district.

R&M-Fertilizer

The District will purchase fertilizer for the golf facilities.

R&M-Irrigation

The cost to repair and maintain the irrigation system throughout the golf course facility.

R&M-Signage

The cost to repair and maintain signage throughout the district.

R&M-Trees and Trimming

The cost of replacing and maintaining trees and shrubs throughout the golf course.

R&M-Golf Course

This line item will capture general repair, maintenance and beautification costs throughout the golf course.

R&M-Bunkers

The cost to purchase sand, repair and maintain bunkers throughout the golf course.

R&M-Bridges and Cart Paths

Repair and maintenance of the bridges and cart paths throughout the golf course.

R&M-Sod

Replacement of sod throughout the year.

Community Development District

Budget Narrative

Fiscal Year 2023

Maintenance (continued)

Miscellaneous-Licenses & Permits

Includes city and county business tax and a contingency.

Office Supplies

This line item includes the cost of office supplies required to operate the golf course office.

Cleaning Supplies

This line item includes the cost of any supplies used to clean the golf course facilities.

Op Supplies-Chemicals

Costs for chemicals required for operation will be recorded here.

Op Supplies-Hand Tools

This category is to record the purchase of any hand tools needed for the operation and maintenance of the golf course.

Supplies-Misc.

All costs associated with the supplies needed for golf operations.

Supplies-Sand

The district expects to purchase sand for golf course and bunker maintenance.

Supplies-Seeds

All seed supply products purchased for the golf course.

Supplies-Power Tools

All power tool supply products purchased for the golf course.

EXPENDITURES

Debt Service

Principal Debt Retirement

This represents principal payments due within the current year for the series 1999 recreational revenue bond. This expense is split with the restaurant.

Interest Expense

This represents interest payments due within the current year for the series 1999 recreational revenue bond. This expense is split with the restaurant.

Note: Without sufficient revenues to cover operating expenses the district is without means to make the required principal and interest payments. The budget reflects that the debt service payments would have to be made using a portion of prior year's fund balance. Since the prior year's enterprise fund balance is negative, there are no funds from the prior year available to use.

Other Financing Sources

Interfund Transfer In

This amount represents a portion deemed reasonable to transfer from the special revenue fund to the enterprise fund as support for operations and maintenance of the enterprise fund. This portion is estimated as 10% of golf course operating expenses and is to be considered resident contributions.

Summary of Revenues, Expenses and Changes in Net Assets

ACCOUNT DESCRIPTION	ACTUAL FY 2021		ADOPTED BUDGET FY 2022		ACTUAL THRU FEB 2022		PROJECTED MAR - SEP 2022		TOTAL PROJECTED FY 2022		ANNUAL BUDGET FY 2023	
OPERATING REVENUES												
Rents or Royalties	\$	78,765	\$	69,109	\$	28,650	\$	40,459	\$	69,109	\$	72,109
TOTAL OPERATING REVENUES		78,765		69,109		28,650		40,459		69,109		72,109
OPERATING EXPENSES												
Personnel and Administration												
ProfServ-Dissemination Agent		_		500		_		500		500		500
ProfServ-Legal Services		-		6,500		-		6,500		6,500		6,500
Total Personnel and Administration		-		7,000		-		7,000	_	7,000		7,000
Operation & Maintenance												
Communication - Telephone		2,437		2,438		580		1,858		2,438		2,438
Utility - General		1,697		3,360		218		3,142		3,360		3,360
Electricity - General		17,472		17,250		8,191		9,059		17,250		17,250
Utility - Refuse Removal		2,947		2,520		1,522		998		2,520		2,520
Rentals & Leases		1,040		1,040		400		640		1,040		1,040
Insurance - General Liability		6,969		7,665		1,998		4,471		6,469		5,315
R&M-General		7,783		4,999		2,022		2,977		4,999		4,999
Misc-Licenses & Permits		592		750		765		-		765		750
Total Operation & Maintenance		40,937		40,022		15,696		23,145		38,841		37,672
Debt Service												
Principal Debt Retirement		-		35,000		-		35,000		35,000		37,500
Interest Expense		8,565		6,745		-		6,745		6,745		4,171
Total Debt Service		8,565		41,745		-		41,745		41,745		41,671
TOTAL OPERATING EXPENSES		49,502		88,767		15,696		71,890		87,586		86,343
Operating income (loss)		29,263		(19,658)		12,954		(31,431)		(18,477)		(14,234)
OTHER FINANCING SOURCES (USES)												
Contribution to (Use of) Fund Balance		-		-		-		-		-		-
TOTAL OTHER SOURCES (USES)		-		-		-		-		-		-
Change in net assets		29,263		(19,658)		12,954		(31,431)		(18,477)		(14,234)
TOTAL NET ASSETS, BEGINNING		(912,538)		(883,275)		(883,275)		-		(883,275)		(901,752)
TOTAL NET ASSETS, ENDING	\$ (8	883,275)	\$ ((902,933)	\$	(870,321)	\$	(31,431)	\$	(901,752)	\$	(915,986)

Fiscal Year 2023

REVENUES

Rents or Royalties

The restaurant facility is leased to Bayscape Enterprises.

EXPENDITURES

Administrative

Professional Services-Dissemination Agent

Dissemination services for the series 1999 bond.

Professional Services-Legal Services

The District's attorney provides general legal services to the District. Costs for matter services pertaining to the restaurant may be recorded here. Legal expenditures have been allocated across all funds (excluding Debt Service).

Operation and Maintenance

Communication-Telephone

Graybar serves as a communications provider.

Utility-General

Water and sewer services are provided by City of Tampa.

Electricity-General

Electricity services are provided by TECO.

Utility-Refuse Removal

Waste Management provides refuse removal services.

Rentals & Leases

The District currently leases a commercial dishwasher from VistaServe at a cost of \$80/4 weeks (13 payments per year).

Insurance-General Liability

Allocated insurance costs.

R&M-General

This line item will capture repair and maintenance costs throughout the restaurant facility.

Miscellaneous-Licenses & Permits

The cost associated with maintaining the liquor license.

Debt Service

Principal Debt Retirement

This represents principal payments due within the current year for the series 1999 recreational revenue bond. This expense is split with the golf.

Interest Expense

This represents interest payments due within the current year for the series 1999 recreational revenue bond. This expense is split with the golf.

Note: Without sufficient revenues to cover operating expenses the district is without means to make the required principal and interest payments. The budget reflects that the debt service payments would have to be made using a portion of prior year's fund balance. Since the prior year's enterprise fund balance is negative, there are no funds from the prior year available to use.

HERITAGE ISLES

Community Development District

Supporting Budget Schedules
Fiscal Year Budget 2023

Comparison of Assessment Rates Fiscal Year 2023 vs. Fiscal Year 2022

	Gen	eral Fund 00	1	Special	Revenue Fu	ınd 101	Total As:	Units		
	FY 2023	FY 2022	Percent	FY 2023	FY 2022	Percent	FY 2023	FY 2022	Percent	
Product			Change			Change			Change	
TH	\$511.82	\$511.82	0%	\$955.00	\$955.00	0%	\$1,466.82	\$1,466.82	0%	154
40 x 110	\$1,039.48	\$1,039.48	0%	\$955.00	\$955.00	0%	\$1,994.48	\$1,994.48	0%	192
50 x 110	\$1,171.42	\$1,171.42	0%	\$955.00	\$955.00	0%	\$2,126.42	\$2,126.42	0%	411
65 x 110	\$1,197.78	\$1,197.78	0%	\$955.00	\$955.00	0%	\$2,152.78	\$2,152.78	0%	94
75 x 110	\$1,416.78	\$1,416.78	0%	\$955.00	\$955.00	0%	\$2,371.78	\$2,371.78	0%	83
90 x 130	\$1,738.64	\$1,738.64	0%	\$955.00	\$955.00	0%	\$2,693.64	\$2,693.64	0%	86
										1,020

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